

GREEN STREET GREEN ASSOCIATION CONSTITUTION AND RULES

CONSTITUTION – REVISED MAY 2015

The Association shall be known as the Green Street Green Association, hereinafter called 'the Association'. The Association shall comprise within its compass two financially separate organisations which shall be known as 'The Greenwood Community Centre Charity' and 'Green Street Green Village Society'.

OBJECTS

1. To safeguard the interests of the residents of Green Street Green.
2. To encourage proper and reasonable development in the area and to take action with the Local Authority and other bodies in the general interest of local residents.
3. To encourage and support good use of leisure hours of residents of all ages.
4. To promote societies which will encourage local activities and develop the communal life of Green Street Green.
5. To maintain and sustain the ownership of the Greenwood Community Centre Charity.
6. To be non-political, non-sectarian and non-profit making.

THE GREENWOOD COMMUNITY CENTRE CHARITY

The assets of the Greenwood Community Centre Charity shall be vested in Trustees who shall be the Chair, Vice-Chair, Secretary and Treasurer (Greenwood) for the time being of the Association.

RULES

1. **MEMBERSHIP**
 - 1.1 Membership shall be open to all households of the area known as Green Street Green in the London Borough of Bromley.
 - 1.2 Membership shall be organised and recorded by the Membership Secretary. Within the Central Area of the Village he/she shall be assisted by Road Contacts who will be responsible for groups of members in assigned areas. The Central Area is defined as the area centred on the High Street from Glentrammon Road southward to the A21 roundabout and including all roads between the A21, Glentrammon Road and Worlds End Lane and the roads leading into those roads but not beyond nor including Edgewood Drive, Julian Road and Windsor Drive beyond Woodlands Road. Outside this Central Area Membership contact may be by electronic or postal means.

- 1.3 Residents over the age of 18 in Member households shall be eligible to attend meetings and serve on Committees but only one vote per household shall be valid at General Meetings.
- 1.4 The Committee of the Association may elect Associate Members for determined periods.
- 1.5 The Committee may elect Life Members for services to the Association.

2. **SUBSCRIPTIONS**

Membership subscriptions shall be determined at the Annual General Meeting and shall become due on 1st June each year.

3. **ADMINISTRATION**

- 3.1 The Trustees of the Greenwood Community Centre Charity, in consultation with the Committee of the Association, shall be responsible for the management of the assets and affairs of the Greenwood Community Centre.
- 3.2 The Officers and Committee of the Association shall be responsible for the conduct of the affairs of the Green Street Green Village Society.
- 3.3 The Officers of the Association, who shall be appointed at the Annual General Meeting and be members of the Committee, shall be:-

Chair
Vice-Chair
Secretary
Treasurer (Greenwood)
Treasurer (Village Society)

The Committee may appoint an Officer to fill a vacancy until the following Annual General Meeting.

- 3.4 The Committee shall consist of a minimum of six elected members, other than the Officers of the Association, subject to a maximum of 20 committee members in total. A Quorum shall consist of five people, of whom not more than two shall be Officers of the Association.
- 3.5 There shall be at least three meetings of the Committee in any year.
- 3.6 The Committee shall have power to fill any casual vacancies or to co-opt Members to hold office until the following Annual General Meeting
- 3.7 The Committee may appoint sub-committees for any purpose and may delegate to them such powers as the Committee thinks fit.

4. **ANNUAL AND OTHER GENERAL MEETINGS**

- 4.1 A General Meeting of Members shall be held at least once in each calendar year and no more than 15 months should elapse between these meetings.
- 4.2 Notice of the Annual General Meeting will be posted on the noticeboards at the Greenwood Community Centre and also on the Green Street Green Village website: www.GSGVillageSociety.weebly.com at least 4 weeks prior to the meeting.
- 4.3 All notices of motions for discussion at the Annual General Meeting shall be delivered to the Secretary not less than two weeks before the date of the meeting save that notice may be waived by the meeting.
- 4.4 All paid-up Members shall be entitled to attend and take office at the Annual General Meeting.
- 4.5 All Officers and Committee Members elected shall take office at the end of the Annual General Meeting.
- 4.6 A special General Meeting shall be convened by the Secretary at any time on receiving a written request from not less than ten Members of the Association.
- 4.7 The notice calling any special General Meeting shall normally be 28 days before the meeting date and shall specify the purpose for which the said Meeting is called, and no other business shall be considered at that Meeting.
- 4.8 An Honorary Auditor, who shall not be a member of the Committee, shall be appointed at the Annual General Meeting.
- 4.9 All Resolutions other than those referred to in Sections 6 and 7 below shall be duly passed if approved by a simple majority of Members present and voting in person or by proxy.
- 4.10 A Member may appoint a proxy to attend and vote on his behalf at any Meeting, the proxy to be delivered to the Secretary not later than 48 hours before the Meeting.
- 4.11 The Chair or six members present at any General Meeting can demand a poll of all Members.

5. **SECRETARY AND TREASURERS**

- 5.1 The Secretary shall keep a record of all business transacted at General and other Meetings of Members and that record shall be available to Members at each Annual General Meeting.
- 5.2 The financial year will end on the last day of March or such other date as may be determined by the Members.
- 5.3 The Treasurers shall submit to the Annual General Meeting precise accounts of receipts and expenditures for the previous year, audited and signed by the Honorary Auditor appointed at the previous Annual General Meeting.

6. **ALTERATION OF RULES**

Alterations to any of the foregoing rules shall be made only at a General Meeting and shall require the approval of a majority of not less than two-thirds of Members present and voting in person or by proxy.

7. **DISSOLUTION**

Any proposal for Dissolution of the Association shall be put to a Special General Meeting called for that purpose and for which it will be the sole item of business. Notice of the Meeting and the Agenda shall be sent to all Members not less than 28 days before the date of the Meeting. This shall contain the Committee's proposals for disposition of the assets of the Association after all debts have been settled. Such assets shall be disposed of for the benefit of the Residents of the Green Street Green area in general. Any proposal for dissolution of the Association shall require the support of at least 2/3 of the Members voting in person or by proxy.

SIGNED:.....
ROBERT TROTT
(Chair)

DATED: